

Lubbesthorpe Parish Council

E-mail: clerk@lubbesthorpeparishcouncil.gov.uk Mob: 07593 873062

Parish Council Meeting

Venue: The Hub, Tay Road. Lubbesthorpe
Meeting Time: 6.30pm Monday 11th April 2022.

Minutes

Present: Cllr Divyang Jagiwala (Chairman), Cllr Ashmore, Cllr Cheryl Cashmore and Cllr Matt Tomeo

Also Present: Lisa Sly (Clerk)

2021/127 Apologies for Absence.

Apologies were received and accepted from Cllr Ashford-Bown and Cllr Richardson

2021/128 Declarations of Interest.

None

2021/129 To approve the minutes of the Parish Council meeting held on 7th February 2022.

Decision: The Council approved the Minutes to be a true record of the meeting held on 7th February 2022. A meeting was not held in March.

2021/130 Clerk's Report.

- The trees have been planted for the Jubilee Orchard. Thanks to Cllr Tomeo for coming to help. 6 families also came along to plant trees. The fence has been put up and we are just waiting for the gate to be installed.
- The Clerk reminded the Councillors that their articles are required for the newsletter. Clerk to circulate the list of which councillor is doing which article.
- A provisional invoice for orchard has been received for £8471.76. The Council budgeted £5000 for this project. The Council has agreed that the remaining amount will come from the reserves.

2021/131 Parishioners Participation.

None

2021/132 To accept the accounts for including Payments for Authorisation.

Cashbook

Decision: The Council approved the cashbook.

Budget

Decision: The Council noted the Budget spreadsheet

Bank Statements

Decision: The Council noted the bank statements and the balance of the bank accounts. Current Account £17,557.34, Reserves Account £34,059.57.

Payments for Authorisation

Decision: The Council Authorised the payments listed below. The Council agree to pay the room hire but questioned if the amount was appropriate. The Council request to see a copy of Lubbesthorpe Alive accounts.

Clerk's Salary

Decision: The Council agree to the figure for the next 12 months. The Chairman signed paperwork. The clerk's salary does not need to be authorised every month and a standing order can be set up.

Payments for approval at April 2022 Council Meeting						
			Payments			
Date of invoice	Name	Description	inc vat	ex vat	VAT	pay by
14/03/2022	Lubbesthorpe Alive	Room Hire	£215.00	£215.00	£0.00	
11/03/2022	Geosphere Ltd	Parish Online	£28.80	£28.80	£0.00	
31/03/2022	Lisa Sly	Feb and March Expenses	£137.79	£137.79	£0.00	
01/04/2022	LRALC	LRALC and NALC annual membership	£315.45	£315.45	£0.00	
TOTAL			£697.04	£697.04	£0.00	

2021/133 To accept the year end accounts for 2021/22

Decision: The Council noted the cashbook and spend against budget for 2021/22

2021/134 To decide upon responses to planning applications received from Blaby District Council.

Planning Application 21/1497/FUL Restoration and Conversion of Abbey Farm Site for 7 dwellings and offices.

Decision: The Council agreed to support this planning application with the following comments.

- i) It is important to preserve the historic nature of the site.
- ii) The Council request that there are 2 parking spaces next to each property. Currently all parking is to one side of the development. It is felt that residents living in these houses will not always use the communal parking but will pull on the grass verge or leave their vehicles on the roadway as this would be more convenient.

- iii) Security of the parking. The development is quite remote. The council would recommend that a gate be put onto the entrance of the parking area and also that the parking area has sufficient lighting

2021/135 To agree on a storage solution for PC items.

Decision: The council decided to purchase a shed that will be installed in the garden at the hub. Lubbethorpe Alive and the Drummond Estate have both given their permission for this. The Shed is Shire Durham 8x6 from Shed Superstore for £599.99 (inc vat). The Clerk is to check that if installation is not carried out by the supplier would this effect the warranty. The clerk is currently getting a quote for a slab base. Also get a quote for installation and treatment of the shed. If the cost of the base and installation is less than £681.97 (the cost charged by the shed supplier) then the Council is happy for this to go ahead.

Note after meeting. The shed comes with a 10-year anti-rot guarantee, when supported by annual retreatment.

2021/136 To agree on signage for the newly planted Jubilee Community Orchard.

Decision: The Council agree to spend up to £1500 on an information board. The lead time on this item is 6 weeks so will need to be ordered before the next council meeting to ensure that it arrived before the Queen's Jubilee weekend. The exact specification of the board will be decided by council via e-mail. Request quote for the recycled board from Shelley signs and also investigate the company who supply LCC with their boards.

2021/137 To agree on the Council address displayed on the website

Decision: The Council agree to remove the council's address form the website.

Action: Check if it is possible to put the Hub address on the website.

2021/138 To agree to purchase a time capsule

Decision: The Council agree to purchase a time capsule from amazon for £44.99.

Action: Purchase the time capsule. Write a policy regarding the time capsule and when it is to be revisited.

2021/139 To Adopt the Grant Application policy and form

Decision: The Council agreed to adopt the grant policy and application form. The Policy is to be revisited in 6 months.

The Council also decided that it would like to offer a grant/donation towards street parties for the Queen's Platinum Jubilee. Residents can apply for a maximum of £50 per street/party. Applications must include the receipt for items purchased.

Applications must be received by 10th June 2022. There is a limited amount of funds available. Advertise this on Facebook and the council website.

2021/140 To adopt the new code of conduct.

Decision: The Council agree to adopt the code of conduct policy revision 2

2021/141 To note any correspondence and information from the Clerk.

None

2021/142 Information exchange.

- The Covid testing station at Blaby District Council offices is now closed and will be removed.
- Cars have been seen speeding along Nairn Way – send request to developer to install speed signs at this location.
- Isla drive has a blind bend – send request to developer to install mirror
- Crime initiative to set up a neighbourhood WhatsApp group – put on the next council agenda.
- Parking is getting really bad at school drop off and pick up times. Ask developer to install another layby along Tay Road. Also when planning application is received by the Parish Council for the Local Centre ensure there is plenty of parking.

Meeting Closed 20.50

Signature