

Lubbesthorpe Parish Council

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Parish Council Meeting

Venue: The Warren, New Lubbesthorpe Primary School, Tay Road. Lubbesthorpe
Meeting Time: 6.30pm Monday 17th April 2023.

Present: Cllr Matt Tomeo (Chairman), Cllr Ryan Powell (Vice-Chairman), Cllr Richard Ashmore, Cllr Doreen Harvey, Cllr Steve Hextall and Cllr Roy Saunders.

Also present: Becky Harris and Jo Kennedy from Lubbesthorpe Alive and Lisa Sly – Clerk.

Minutes

2022/170 Apologies for Absence.

None

2022/171 Declarations of Interest.

Cllr Tomeo – will be a stall holder at the Lubbesthorpe Market.

Cllr Powell – Governor New Lubbesthorpe Primary School.

2022/172 To approve the minutes of the Parish Council meeting held on 13th March 2023.

Decision: The Council approved the minutes of the meeting held on Monday 13th March 2023

2022/173 Clerk's Report.

The sunflower seeds were taken to the school and given to children. The Clerk went into each class to talk about the sunflower seeds and competition (which is only open to residents of Lubbesthorpe).

There were 21 In Bloom application forms filled in at the market.

Phill Turner from BDC has requested a meeting with Lubbesthorpe Parish Council to discuss the community buildings. This meeting will be during the day, date to be decided.

2022/174 Parishioners Participation.

Becky Harris from Lubbesthorpe Alive spoke about the following:

Lubbesthorpe Alive will be sending a representative to Parish Council meetings.

Lubfest (music and food festival) will take place on Saturday 17th June 2023 11am-4pm. There will be hot food, drinks, dance workshops and craft workshops. Lubbesthorpe Alive request that all stalls be as interactive as possible, Go Travel are running a bike powered smoothie stall.

Lubbesthorpe Parish Council confirm that they would like a stall but have not yet decided what this stall will be.

Lubbesthorpe Alive confirmed that they will run a café again this year's Christmas Lights Switch On selling hot drinks, mulled wine and hot cider. They will not be doing crafts as there will not be enough space in the Hub for this. LA are happy with a Friday or Saturday event.

2022/175 To accept the accounts for March 2023, year end 2022/23 and Payments for Authorisation including the Clerk's overtime and time in lieu.

Year End

Decision: The Council approve the year end accounts.

Cashbook

Decision: The Council approved the cashbook.

Budget

Decision: The Council noted the Budget spreadsheet.

Note: cost centre 3 on the budget is showing zero – clerk to investigate.

Statements

Decision: The Council note the statements.

Payments for Authorisation including the clerk's overtime.

Decision: The Council agree the Payments for April including Clerks OT of 26 hours and 15 hours to be taken in lieu, during the school summer holidays.

Date of invoice	Name	Description	Payments			pay by
			inc vat	ex vat	VAT	
01/04/2023	LRALC	LRALC and NALC membership	£443.13	£443.13	£0.00	
09/04/2023	talktalk	mobile phone	£7.80	£7.80	£0.00	
09/04/2023	multipay	various +£3 charge	£406.39	£351.36	£55.03	
01/04/2023	Lisa Sly	Expenses	£52.65	£52.65	£0.00	
TOTAL			£909.97	£854.94	£55.03	

Values for Tax, National insurance, employee's pension and employer's pension were not presented to council as the pay slip had not yet been received.

NOTE: Council do not need to authorise Tax and NI as these are given by HMRC, also the council does not need to authorise pension as it has already agreed the percentage rate at a previous meeting.

2022/176 To agree on the wording for the LA/LPC agreement

Following advice taken from Leicestershire and Rutland Association of Local Councils (LRALC) the agreement has been amended. Council agreed to the

amendments. This now needs to be passed to Lubbesthorpe Alive for their agreement and then can be signed.

2022/177 Update on elections.

Elections for Lubbesthorpe Parish were uncontested therefore all who completed their nominations will be Lubbesthorpe Parish Councillors after the election date of the 4th May. These are Richard Ashmore, Doreen Harvey, Steve Hextall, Ryan Powell, Roy Saunders and Matt Tomeo. The Council currently has 1 vacancy which can now be advertised. The Council would like to encourage younger people to join. The clerk is to check with Blaby District Council to see if this can be stipulated, or if a role such as youth advisor can be created.

Cllr Ashmore left at 7.44pm

2022/178 To discuss feedback from Market and decide upon stalls for future markets and toilets.

Toilets

We are unable to use the toilet in the Hub therefore we need to provide a portaloos each month. Prices are approx. £160 for the day. Clerk to contact C3C to see if they can help. It is felt that 1 toilet is enough. Confirm with Lubbesthorpe Alive that people requiring the use of a disabled toilet can use the one in the hub. The clerk was advised from a disabled stall holder that the disabled portaloos are not suitable for their needs.

Decide stalls for each month

The council agreed on the stalls for the months to September. At the moment everyone that has requested pitch has been accepted. The Council feel that the area can accommodate an additional 10/15 stalls making 30/35 in total. The Clerk will now contact the stall holders to inform them that they have a pitch.

Gazebo

Decision: The Council agree to spend up to £400 on a gazebo. Plain unbranded. Purchase branded banners at a later date.

Clothing

Decision: The council agree to purchase items of clothing to make it easier for the public to find the Councillors/ Marshals. The Council agree to spend up to £15 on T-shirts, £25 on hoodies and £15 on high viz vests with the LPC logo on the front chest and "Lubbesthorpe Parish Council" on the back.

Comments from stall holders

- More stall in square along left-hand side. [Yes, the Council plan to do this.](#)
- Have food stalls in square as in layby was too sunny for the food. [Yes, the Council plan to do this.](#)
- Hot food (2 people commented). [Yes, the Council plan to do this.](#) Possible hog roast, chip van and la cucina.

- Too long, 9-2, 8.30-12.30, 9-1.30. Keep as the current 9-3 until September, ensure that traders know they do not need to stay for the full duration of the market.
- Too spaced out, either all in layby or all in square. The council do not agree with this but they will try to “join” the 2 area but placing stall between.
- Set up a facebook Lubbesthorpe market page. The Council decided not to do this but will consider boosting PB posts.
- Somewhere that sold water. Speak to Axxa and Lubbesthorpe Alive to see if this is something they could provide.
- Advertise with posters in LFE, Desford, Enderby. The council decided not to put up posters.
- Maybe music. Not necessary
- Floor plan published up front so we know where to pitch. Yes, the Council plan to do this. They will mark up square (aerosol chalk) but not send a plan to stall holders before hand, plan to be used on the day. Location of stall cannot be guaranteed.
- There were a lot of cake stalls. The Council agree but they did sell out and the stall holders do have the choice to attend and know what stalls will be there.
- More stalls including cheese, jams, chutneys, more craft, even fresh flowers and fruit and veg. Yes, the Council plan to do this.
- any stalls in the lay-by would prefer to be facing inwards away from the road just so we would be shielded from the sun more. Yes, the Council plan to do this.

Comments from council.

- LPC run a tombola or similar stall.
- Put advertising posters in novus buses.
- Want to keep stalls in the layby. Have the stalls facing into the layby with people walking on the layby.
- Survey customers where are they from
- Ask Wigston deli does if they do fruit and veg and deli.
- There are quit a few craft stalls. It was suggested to only invite the craft stalls every quarter (this will be put on hold until later in the year).

2022/179 To agree on a representative from the Parish Council for the Land Trust Residents Group

Decision: The Council agreed that Cllr Hextall will be the council representative with Cllr Saunders standing in when required. The first meeting will be held on 19th April.

2022/180 To decide upon responses to planning applications received from Blaby District Council.

22/0827/RM Local Centre 1

Location: Tay Road New Lubbesthorpe Enderby Leicestershire

The above planning application has been amended. Blaby district council have requested any further comments.

Lubbesthorpe Parish Council are concerned that the provision of sufficient parking has not been addressed. This observation is also supported by neighbouring parishes.

2022/181 To agree a date for the Annual Parish Meeting

The Annual Parish Meeting needs to take place before 1st June.

Decision: The Council agree to hold this meeting on Monday 22nd may in the hub or the school.

Action: the clerk to book the venue and invite all organisations in Lubbesthorpe.

2022/182 To note any correspondence and information from the Clerk.

None

2022/183 Information exchange.

Cllr Tomeo will be attending a meeting on 18th April with Lubbesthorpe Alive to discuss a youth worker.

Meeting Closed 8.42pm