

# **Lubbesthorpe Parish Council**

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## **Extra-ordinary Parish Council Meeting**

**Venue:** The Brooks Room. Blaby District Council Offices. Narborough.

**Meeting Time:** 6.30pm Monday 7<sup>th</sup> August 2023.

**Present:** Cllr Matt Tomeo (Chairman), Cllr Ryan Powell (Vice-Chairman), Cllr Richard Ashmore, Cllr Doreen Harvey, Cllr Steve Hextall and Cllr Roy Saunders.

**Also Present:** Lisa Sly - Clerk

## **Minutes**

### **2023/63 Apologies for absence**

**Decision:** Apologies were received and accepted from District Cllr Coar.

### **2023/64 Declarations of Interest.**

Cllr Powell – Governor of New Lubbesthorpe Primary School

### **2023/65 To approve the minutes of the Parish Council meeting held on 10<sup>th</sup> July 2023.**

**Decision:** The council approve the minutes of the Council meeting held on the 10<sup>th</sup> July 2023.

### **2023/66 Parishioners Participation.**

None

### **2023/67 To discuss sending a letter to Blaby District Council regarding planning application 19/1610/OUT**

**Decision:** The Parish Council decided to write a letter to Blaby District Council regarding the above application.

**The council agree to enter a closed session for discussions regarding candidates for the role of Admin Assistant**

**2023/68 To authorise the selected candidate for the role of Admin Assistant based on the results from the interviews held on 3<sup>rd</sup> August.**

3 candidates were invited for interview on Thursday 7<sup>th</sup> August. Known as A, B, C. The same questions were asked of each candidate and the questions were scored by the interviewers. All candidates were deemed suitable for the position. After discussion with council the following was decided. Candidates listed in order of scoring.

B  
C  
A

Therefore candidate B will be offered the position with the other candidates also being in reserve.

**The Council agree to return to an open session**

**2023/69 To discuss and decided upon various items for the Christmas Lights Switch on event.**

The Christmas to do list was presented to council outlining all tasks that needed to be done along with a list of quotes for council to agree upon. To do list will be updated to revision 2 after the meeting

**Decisions made were:**

- To Hire the band Absolute Jukebox at a cost of £400
- To order 18x9 gazebo (18 stalls) from the cheapest supplier either Marshalls or Bouncy days. Max spend £1200
- Stall costs £40 inside (Max 18), £25 Outside (max 10)
- To pay up to £1900 for the tree from Welford Trees but discuss with LFE on sharing deliver and decorating by their electrician.
- To purchase staging from Solid state for £400.90 inc VAT. The Band marquee should be strapped to the staging. Marquee needs to be measured for exact size.
- To hire benches from Bybrook at £462 for 10 benches to be delivered and collected on the Saturday.
- The Council Agree to hire reindeer from The Reindeer Centre at a cost of £2220.
- To have a Christmas card design competition and let children at school to design a Christmas card. Printed Christmas cards will be delivered to all houses in Lubbethorpe.

**2023/70 Information exchange.**

Cllr Hextall has put in a complaint to GoTravel about the bus drivers' cars parking on Tay road

Meeting closed 20.28