

# **Lubbesthorpe Parish Council**

E-mail: clerk@lubbesthorpeparishcouncil.gov.uk Mob: 07593 873062

## **Parish Council Meeting**

**Held at 6.30pm on Monday 12<sup>th</sup> April 2021, virtually on Zoom.**

**Present:** Cllr Steve Ashford-Bown (Chairman), Cllr Richard Ashmore, Cllr Bharvi Booton, Cllr Cheryl Cashmore and Cllr Divyang Jagiwala.

**Also Present:** Lisa Sly (Clerk), Cllr Waterton (Braunstone TC), Cllr Beck (Kirby Muxloe PC) and 1 member of the public

## **Minutes**

### **2020/173 Apologies for Absence.**

None.

### **2020/174 Declarations of Interest.**

None.

### **2020/175 To approve the minutes of the Parish Council meeting held on 8<sup>th</sup> March 2021.**

**Decision:** The Council approved the Minutes to be a true record of the meeting. The Chairman will sign a copy of the Minutes from the meeting and post them to the Clerk.

### **2020/176 To allow Cllr Waterton (Braunstone TC) and Cllr Beck (Kirby Muxloe PC) to speak regarding purpose of the New Lubbesthorpe Development Group.**

Cllr Waterton and Cllr Beck spoke about the New Lubbesthorpe Development Group the concerns they have regarding the impact of the new development on neighbouring parishes and what the group is trying to achieve.

### **2020/177 To agree on dates for the Council meetings for May and June 2021 and the Parish Meeting for May.**

As was discussed at the last meeting. Virtual meetings cannot be held after 7<sup>th</sup> May and that meetings inside cannot be held until 21<sup>st</sup> June.

This means that the meeting due to happen on 10<sup>th</sup> May and 14<sup>th</sup> June cannot happen on those dates.

**Decision:** The Council decided to hold the May meeting on Wednesday 5<sup>th</sup> May and the June meeting on Monday 21<sup>st</sup> June.

**Action:** Clerk to check cost and availability of the Hub and the School.

### **2020/178 Clerk's Report.**

Parish online has been purchased. The Clerk has attended a training course and has already use the software.

Easter Colouring competition, the winners were Lydia, Hannah, Bethany, Phoebe, Archie and 2 others. The prizes were delivered on good Friday.

The Lubbsy magazine has now been published including a page from LPC. Copies have been delivered to Cllrs Cashmore and Richardson.

The Clerk attended the End of Year Accounts and Audit training. Due to information from the training the layout of the Parish Council accounts has changed slightly.

### **2020/179 Report from County and District Councillors.**

Leicestershire County Council

Elections will take place in May.

Blaby District Council

Fox Statues have appeared throughout the District. Use the QR code with each fox to find out about the artist.

### **2020/179 Parishioners Participation.**

The Lubbsy Magazine has now been delivered to all houses in Lubbesthorpe.

### **2020/180 To accept the accounts for March, including Payments for Authorisation.**

The new layout of cashbook was explained to Council. Payments and receipts will now be listed according to the date the payments were made or the receipt received.

#### **Cashbook**

**Decision:** The Council approve the cashbook.

#### **Budget**

**Decision:** The Council note the Budget spreadsheet.

#### **Bank Statements**

**Decision:** The Council note the bank statements.

#### **Payments for Authorisation**

**Decision:** The Council Authorise the payments listed below.

Council asked for the web hosting to be checked before payment.

Payments for approval at April 2021 Council Meeting						
			Payments			
Date of invoice	Name	Description	inc vat	ex vat	VAT	pay by
10/02/2021	2 commune	web hosting and 8 e-mail accounts	£816.00	£680.00	£136.00	
11/03/2021	Geosphere Ltd	Parish Online for 1 year	£28.80	£24.00	£4.80	
15/04/2021	Lisa Sly	Clerks April Salary	£691.80	£691.80	£0.00	SO
31/03/2021	LRALC	Training Clerk Year End and audit.	£40.00	£40.00	£0.00	
24/03/2021	Lubbsy Ltd	A5 advert in Easter Magazine	£55.00	£55.00	£0.00	
31/03/2021	Lisa Sly	Clerks Expenses March 2021	£32.49	£32.49	£0.00	
01/04/2021	LRALC	LRALC and NALC membership 2021-22	£285.62	£285.62	£0.00	
TOTAL			<b>£1,949.71</b>	<b>£1,808.91</b>	<b>£140.80</b>	

### **2020/181 To accept the year end accounts and Reserves Report.**

The year end accounts were presented to the Council in the form of the cashbook for the year 2020-21. This showed that the cashbook reconciles for the year and that the balance carried forward is £34,039.31.

The reserves report recommended a general reserve of £15,000. The earmarked reserves need to be discussed by Council.

**Decision:** The Council accepted the year end accounts and the reserves report. Earmarked reserves to be put on the next agenda.

**Cllr Ashmore left the meeting at 19.30.**

### **2020/182 To decide upon response to planning applications received from Blaby District Council.**

Appeal APP/T2405/W/21/3267969. Address Trois Acres. Forest Road. Lubbesthorpe.

**Decision:** The Council have no further comments. Their decision is unchanged from the original application, to support the application.

### **2020/183 To organise an Annual Appraisal for the Clerk.**

The Clerk has been in the role for 1 year. It is best practice to carry out an annual appraisal.

**Decision:** The Council decided that Cllr Ashford-Bown and Cllr Jagiwala will carry out the appraisal. A convenient date will be agreed by all 3 people involved.

**Action:** Clerk to send appraisal information to the 2 Councillors.

### **2020/184 To discuss if the Council would like to run anything for the British Spring Clean (28 May – 13 June).**

**Decision:** The Council agree that a litter pick would be a great idea.

**Action:** The Clerk to liaise with LA and see if they would like to do this as a joint effort.

**2020/185 To discuss if the Parish Council would like to create a Parish Newsletter.**

The Council received an e-mail from a parishioner asking if the Council would consider creating a Parish Newsletter. Estimated costs were presented to Council: Artwork setup £100 1 off, Artwork each issue £150-200, Printing £150-200.

**Decision:** The Council agreed that it would be a great idea to produce a Parish Newsletter. As this would be a good way to keep the Community updated. The aim would be for it to be published twice a year. Initially this would be a single A4 page. Try not to distribute at the same time as the Lubbsy Magazine.

**Action:** Clerk to request quotes for producing the Parish Newsletter.

**2020/186 To discuss a response to Facebook questions about Council tax.**

Some residents have commented on the increase in Council Tax for Lubbesthorpe.

**Decision:** The Parish Council have decided to publish the following explaining how the Council tax is made up.

Blaby District Council are the Collecting Authority for Council Tax. Blaby District Council only set the rate for the BDC part of the Council Tax and only collect on behalf of the other organisations.

	% change from previous year
Leicestershire County Council	2%
LCC Adult Social Care	3%
Blaby District Council	3%
Lubbesthorpe Parish Council	0%
Leicestershire Fire Authority	2%
Police and Crime Commissioner	6.4%
<b>TOTAL overall increase</b>	<b>4.7%</b>

**Action:** The Clerk to put this on the Parish Council website. Cllr Booton to put onto Facebook.

**2020/187 To discuss promoting Leicester Forest East Library in Lubbesthorpe.**

An e-mail was received from Leicester Forest East Library requesting that Lubbesthorpe Parish Council promote LFE Library as it is the closes Library to Lubbesthorpe (approx. 1 mile on foot, 1.5 miles by road).

**Decision:** Lubbesthorpe Parish Council feel that it would be good to promote LFE Library.

**Actions:**

- Ask the Drummond Estate to put and extra arrow on the sign in the square.
- When the newsletter is published include information about the library.
- Ask if they would like to promote themselves one weekend in New Lubbesthorpe.
- Put a link on the LPC website.
- Make LFE Library aware that LPC are currently creating a Community Grant policy.

**2020/188 To note any correspondence and information from the Clerk.**

The Council had been sent information from the Royal British Legion regarding “Tommy” signs. Various options and sizes were available. These are being purchased now for VE day (8<sup>th</sup> May) but can be used for all remembrance events.

**Decision:** The Council decided to purchase 1 Unknown Tommy statue at £175 (to be put in the square) and 2 lamp post Tommys at £405 for the pair to be put on at either end of Tay Road.

**Action:** Clerk to request permission from the Developers, place order and request if any builders can help to put up the lamp post Tommys.

**a. Question regarding large number of punctures.**

The Parish Council has received an e-mail regarding the number of punctures that occur while driving along Tay road. One particular resident has had 4 punctures in 1 month.

**Action:** The Clerk to write to site liaison requesting action. Clerk to write to BDC as the planning authority to check planning conditions.

**2020/189 Information exchange.**

Cllr Jagiwala – Electrical Vehicle (EV) charging points on homes. It was commented that as New cars and vans powered wholly by petrol and diesel will not be sold in the UK from 2030, then charging point will be more important. 2 main points were raised.

- a) If people live in apartments and parking is not next their property, how would they charge their car?
- b) All new houses should be built with external charging points.

Clerk to write to BDC.

It would be nice to have a bird sanctuary within New Lubbesthorpe.

Cllr Booton – The video that was recorded for the Drummond Estate last year is now online. Check who can use excerpts of the video.

**The Chairman proposed that the Council went into closed session. All Councillors voted in favour.**

**Members of the public were asked to leave the meeting.**

A response to Cllr Waterton and Cllr Beck regarding the New Lubbesthorpe Development Group was discussed. It was agreed that the Council would send a letter, from the Chairman, to the 2 Councillors responding to their question and comments and letting them know that if they have any questions then they are welcome to ask LPC directly but that LPC would not be sending a representative to the meetings.

**Meeting closed 21.07**

**Chairman’s signature**