

# **Lubbesthorpe Parish Council**

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## **Parish Council Meeting**

**Venue:** The Hub, Tay Road. Lubbesthorpe  
**Meeting Time:** 6.30pm Monday 12<sup>th</sup> February 2024.

**Present:** Cllr Matt Tomeo (Chairman), Cllr Ryan Powell (Vice-Chairman), Cllr Richard Ashmore, Cllr Doreen Harvey, Cllr Mandy Ewart, Cllr Steve Hextall and Cllr Roy Saunders

**Also Present:** Sue Steer from Lubbesthorpe Alive and Lisa Sly – Clerk

## **Minutes**

### **2023/161 Apologies for Absence.**

Apologies were noted from District Councillor Coar.

### **2023/162 Declarations of Interest.**

Cllr Powell – Governor of New Lubbesthorpe Primary School

### **2023/163 To approve the minutes of the Parish Council meeting held on the 8<sup>th</sup> January 2024**

**Decision:** The council approve the minutes of the Council meeting held on 8<sup>th</sup> January 2024.

### **2023/164 Updates from County and District councillors**

District Councillor Matt Tomeo and others are working on:

Resident frustration regarding on street parking

Moving the bus stop on Tay Road

Double yellow lines along Tay Road

Flooding on beggars lane – Cllr Coar has spoken to BDC

Tyre punctures

Lighting round wooden play area

Digital display for Novus busses

Cllr Tomeo has a meeting with the CEO of the land trust in March

### **2023/165 Clerk's report**

The school crossing job vacancy will be advertised again by the Parish Council. Ask if the school can put in their newsletter.

### **2023/166 Parishioners Participation.**

Sue updated the Council regarding Lubbesthorpe Alive

First Class Learning are now a regular booking

New SEND support group meet on Fridays

LA have been successful in getting a lottery grant to refurb the Hub garden. Paving, BBQ area and large sail to protect users from sun.

Community weekender was great success.

LA have applied for a premises licence for hub, field and hub garden.

LA are having an intern from DMU during the summer to help with communications and website.

Grant from Lubbesthorpe Parish Council (LPC) to Lubbesthorpe Alive.

LPC had asked Sue to bring forward options of how the grant from LPC would be spent

- Project around isolated and vulnerable people, there are now around 20% affordable homes within the development. A year's work at ½ day per week is £4000.

NOTE from later in the meeting: The council agree that this is the option the council decided to go with and have asked for a quarterly report. £4000 will be granted to LA in April. If there are other projects that are for the benefit of the residents of Lubbesthorpe the LA is encouraged to bring these to LPC.

- Relaxation and mindfulness classes that can be run for free
- Summer club £3000
- The Interfaith group is keen to do intercultural event £1500

LA are setting their budget at the end of March so it would be helpful to know by then.

The council asked about income streams – LA have raised the cost of hire, are planning more community nights, more regular hire and grants.

### **2023/167 To accept the accounts for January and payments for Authorisation including Clerk and Admin overtime.**

#### **Cashbook**

**Decision:** The Council approved the cashbook.

#### **Budget**

**Decision:** The Council noted the Budget spreadsheet.

#### **Statements**

**Decision:** The Council note the statements.

At the end of January there was £8,430.45 in the current account and £56,446.54 in the reserves.

#### **Payments for Authorisation**

**Decision:** The Council agree the Payments. The Clerk and Admin did not work any overtime in January.

Payments for approval at February 2024 Council Meeting						
Date	Name	Description	Payments			Pay by
			Inc. vat	ex vat	VAT	
09/02/2024	multipay	various	£0.00	£0.00	£0.00	
30/01/2024	Lisa Sly	clerk expenses	£4.10	£4.10	£0.00	
05/02/2024	Moore Earthworks	repair to shed roof	£72.00	£60.00	£12.00	
18/01/2024	LRALC	internal audit for 23-24	£290.00	£290.00	£0.00	

NOTE: Multipay card - nothing to pay this month as account currently in £150 credit as fraudulent transactions have been credited. Actual spend on card this month £63.54 inc. charges (invoices in payments pack)

**2023/168 To decide upon responses to planning applications and licences received from Blaby District Council also to discuss update from the Planning Department regarding New Lubbesthorpe development.**

**23/1066/OUT**

Outline planning for 4 warehouses.  
St Johns Enderby  
No comment

**24/0092/HH**

Retention of 2 air source Heat Pumps  
39 Tweed street  
Comments

While Lubbesthorpe Parish Council do not object to the installation of heat pumps. They do object to precedent this may set in allowing aesthetic changes as there is no permitted development allowed for heat pumps.

Lubbesthorpe Parish Council have requested Blaby District Council Planning department to attend some parish council meeting to update the parish council on the progress of the development. BDC planning have replied that unfortunately this is not something they will be able to resource. The Clerk was requested to go back to BDC planning and ask for a meeting during their normal working hours.

**2023/169 To update the council on events planning and for any spend to be agreed by council and to agree on stall charges for 2024 events.**

Decision: The council agree to the following stall charges.  
£25 for outdoor for events  
£40 for indoor stalls for events  
information only stands free.  
£5 for charity,

£15 standard market.

### Cinema

A report was presented to council outlining proposals for the outdoor cinema. The council agreed with what was being planned so far and to get quotes for a large marquee. There was no spend to authorise.

### Easter egg

A report was presented to council detailing the proposals for the easter Egg hunt to be run parallel to the March market on Saturday 9<sup>th</sup> March.

**Decision:** Council agree the following

- Price of ticket £3
- Price of egg £150 each number to be purchase according to tickets sales.
- Purchase of pencils £10 for 288 pencils.
- Purchase of maps A5 back and white double sided £40
- Posters at locations – Cllr Ewart will do these (clerk to give her access to Canva)
- Price of free from chocolate £2.25 from play in choc, number to be purchase according to tickets sales.
- Option on prebooked tickets for free from chocolate, not an option on the day.
- Give 10 golden tickets to LA to distribute.
- Advertising and tickets need to be completed ASAP

### Remembrance market

Invite RBL soon

### Lubfest

Lubfest would like to know what stall the Parish council would like to do at the event. As last year. Free games for the children possibly including

Tin cans

Splat the rat

Hoop throw

No prizes

Ask Bosworth Academy if e can use their batak game.

We need to be on the multicourt for a level surface for the batak game

### Octoberfest

Cllr Saunders has spoken to Mill Hill.

Other possible items are: German sausage seller, Live music, Marquee, Stage.

The council also noted that as there are now many events being organise to create a policy for events to include refund, fees etc.

**2023/170 To discuss Xmas event and agree on times and items to be rebooked for 2024 considering: band, stage, marquee, food, drink, reindeer, Santa, picnic benches.**

The Council agreed to book the following (based on Christmas 2023)  
Band - £400, Stage - £550, Marquee - £1275, food - Mateusz, drink – Masons, Horse and Crown bar, AXXA Celebrations, Santa, picnic benches 10 @ £462, Xmas tree £30 from local field. Ask Moore to collect.  
Other things to look in to: Fairground in layby, large TV screen  
Enderby Christmas Lights Event is also on the 7<sup>th</sup> December.

**2023/171 To discuss staff holidays and holiday policy**

Draft policy presented to council, some amendments were made.

**Decision:** The Council adopt the Annual Holiday Policy and Holiday form

**2023/172 To discuss the spring newsletter including content and date of delivery.**

The Council agreed that the Newsletter should be delivered in May. The following articles should be considered.

<u>Article</u>	<u>who</u>
Reminder about defib	Lisa
Update from Drummond	Martin W
Update from District Councillors	Matt
Update from County Councillors	Louise
Update from Police	Lisa
Dates of all events	Lisa
Details of event up to next newsletter (oct 2024)	
Outdoor Cinema	Matt
Scarecrow festival	Doreen
Beer festival	Roy
In bloom	Ryan
Review of the easter egg hunt	Mandy & Steve
School crossing	Lisa
List of current councillors	Lisa
OTHER Organisations	
Local go	
The land trust	

Clerk to look into price of 4 side and 8 side flyers.

Note after meeting:

4 sided folded flyer 1000 pieces £196

8 sided booklet 100 pieces £296

For comparison

**2023/173 To agree on a new website provider.**

The Council were presented with a report regarding the current situation with the Website provider.

**Decision:** to stay with cuttlefish until the end of the contract, April 2024. To organise a communication WG meeting to discuss possible service providers - 7<sup>th</sup> march at BDC 6.30pm

**2023/174 To update the council on the recent Police and Crimes Commissioner meeting and any future events.**

Cllr Ewart attended a meeting with the Police and Crimes Commissioner on 15<sup>th</sup> January. A report was presented to council.

I have requested a visit from the PCC at the March or April Council meeting

**2023/175 To note any correspondence and information from the Clerk.**

LA have requested a meeting to discuss a joint event. Possible dates are 6<sup>th</sup> March, 13<sup>th</sup> March. Matt, Doreen and Steve are available 12-1.

**2023/176 Information exchange.**

Flooding of the bridle way under the motorway bridge near abbey farm, far side of cattle grid report to LCC

**Meeting finished 21.11**