

Lubbesthorpe Parish Council

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Parish Council Meeting

Venue: The Hub, Tay Road. Lubbesthorpe
Meeting Time: 6.30pm Monday 12th June 2023.

Present: Cllr Ryan Powell (Chairman), Cllr Doreen Harvey and Cllr Steve Hextall. Cllr Richards Ashmore arrived at 19.36 and Cllr Matt Tomeo arrived at 19.52 when he took over as chairman.

Also Present: Lisa Sly - Clerk

Minutes

Council agree that Cllr Ryan Powell will be the chairman for this meeting (until Cllr Tomeo arrives)

2023/29 Apologies for Absence.

Apologies were received and accepted from Cllrs Ashmore, Saunders, Tomeo and District Cllr Stuart Coar.

2023/30 Declarations of Interest.

Cllr Powell – Governor of New Lubbesthorpe Primary School

2023/31 To approve the minutes of the Parish Council meeting held on 22nd May 2023.

Decision: The council approve the minutes of the Council meeting held on the 22nd May 2023.

2023/32 Parishioners Participation.

none

2023/33 Clerk's Report

None

2023/34 To accept the accounts for May and payments for Authorisation.

Cashbook

Decision: The Council approved the cashbook.

Online banking from Clerk to be kept on file.

Budget

Decision: The Council noted the Budget spreadsheet.

What was the cost of in bloom in May – let the councillors know

Statements

Decision: The Council note the statements.

At the end of May there was £58,421.30 reserves, £12,722.22 current account.

Payments for Authorisation

Decision: The Council agree the Payments. The Clerk worked 42 hours over time in May. The council agreed that this can be taken as 15 hours in lieu (to be taken after the summer holidays) and 27 hours paid.

The clerk was requested to look into the HMRA working from home allowance.

Date	Name	Description	Payments			pay by
			inc vat	ex vat	VAT	
09/06/2023	talktalk	mobile phone	£4.95	£4.95	£0.00	
09/06/2023	multipay	various +£3 charge	£433.01	£384.50	£48.51	
June	Lisa Sly	Expenses	£39.60	£39.60	£0.00	
June	Lisa Sly	June Salary	£822.00	£822.00	£0.00	
June	Lisa Sly	May OT (27 hours) inc tax, NI	£369.90	£369.90	£0.00	
07/06/2023	Lisa Sly	cash withdrawal for payment for market licence	£250.00	£250.00	£0.00	online 7/6/23
07/06/2023	Lisa Sly	£100 cash withdrawal for float for market	£100.00	£100.00	£0.00	online 7/6/23
July	nest	pension employee	tbc	#VALUE!	£0.00	
July	nest	pension employer	tbc	#VALUE!	£0.00	
		Total	£2,019.46	#VALUE!	£48.51	

2023/35 To decide upon responses to planning applications received from Blaby District Council.

None

2023/36 To confirm committee and Working group membership

Decision: The Council agreed to the following

Staffing committee – delegated Authority, Membership - all councillors, Meeting dates – as a when required.

Planning Committee - delegated Authority, Membership - all councillors, Meeting dates – as and when required.

Communications Working Group (to include newsletter, media website and social media) Membership – all councillors, Meeting when required.

Events Working Group Membership – all councillors, Meeting when required.

It was discussed if the communication and events working group could be combined and it was decided to review this in a years' time. Discuss TOR at each committee/WG meetings.

2023/37 To Discuss staffing requirements

A report was presented to council.

Decision: The council agreed to employ another member of staff for approximately 30 hours per month. This is now passed onto the Staffing Committee who will meet on Monday 26th June at 6.30pm to discuss. The council also agree that they would spend up to £1000 on equipment for the new employee.

2023/38 To review and confirm policies.

Decision: The Council agree to defer this until the next meeting. The Code of Conduct will be reviewed at the next meeting.

2023/39 To discuss the monthly market.

This item was discussed later on the agenda after Cllr Ashmore and Tomeo arrived.

Update on the fruit and veg stall that the council held. The general feeling was that this went well, with very little produce left over. What was left over was given to 3 families in Lubbesthorpe. Card takings £225.50, cash takings £120.50 total takings £346.00. Invoice £287.50. profit £58.50.

The Council discussed the following:

- Should the council hold a fruit and veg stall in July? – The Council Agree to continue with the fruit and veg stall.
- Now that the council have agreed to hold the fruit and veg stall regularly a few more items need to be purchase. The council agreed to purchase 2 more table at a cost of approx. £55 each, 1 more tablecloth at a cost of approx. £15, and a banner fot the gazebo at approx. £36.
- The Council still need to pay the market licence each month. The Parish council, with the help of Blaby District council, will try and find a way to reduce the cost of the licence.
- Due to the Leicester City Market Licence it is now necessary to charge the stalls a fee to cover this. The council agreed to a fee of £15.
- The council will now source a coffee van as discussed with Lubbesthorpe Alive.
- Advertise and book future dates for the market.
 - 14th October
 - 11th November
 - 9th December
 - With the Christmas lights switch on to be help on Saturday 2nd December but dealt with separately to the regular market.
- Due to feedback from stall holders the council has decided to change the time slightly to 9am – 2pm.
- There was a lot of rubbish created by the market this time, mainly due to the food available. E-mail stall holders and ask them to take their rubbish away with them. Also ask the school if we could put rubbish in their bins.

Cllr Ashmore arrived at 19.36

2023/40 To discuss any requirements for Lubfest on the 17th June 11-4

The rota was decided for Lubfest:10-12 Ryan & Matt, 12-2 Ryan & Doreen, 2-4.30 Ryan. The Clerk will be there for set up and close down only.

Items to take on the say include: Rubbish bin for free tickets, bowls for prizes and fruit (apples an bananas). It was agreed to use empty tines for the tin can alley, to give out 5 raffle tickets per child at the entrance that could be used to play the games for free

2023/41 To update the council on In Bloom

It was therefore decided to invite the district and county councillors to judge the competition.

2023/42 The council to accept the notes and discuss any recommendation from the Events Working Group regarding the Christmas Lights Switch on.

The Council note the notes from the events working group and agree to purchase 2x £10 bubbles, Rat £20 max, Bat £16x2 for Lubfest.

Cllr. Tomeo arrived at 19.52

2023/43 To note any correspondence and information from the Clerk.

none

2023/44 Information exchange.

Feedback from the school Governors meetings – the school council would like to visit the Parish Council.

Christmas Lights switch on – we have some information regarding animals for hire
Share information regarding the rail hub on Facebook.

Meeting Closed 8.59pm