

Lubbesthorpe Parish Council

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Parish Council Meeting

Venue: The Hub, Tay Road. Lubbesthorpe
Meeting Time: 6.30pm Monday 13th November 2023.

Present:

Cllr Tomeo
Cllr Harvey
Cllr Saunders
Cllr Hextall
Cllr Ashmore
Cllr Powell

Also Present:

Clerk
Admin assistant
Pete Steere – Lubbesthorpe Alive
2 members of the public

Minutes

2023/122 Apologies for Absence.

Apologies were received and accepted from Cllr Powell (he joined the meeting later at 19.10)

2023/123 Declarations of Interest.

Cllr Powell – Governor of New Lubbesthorpe Primary School
Cllr Tomeo – Dillan Shikotra from Microtech

2023/124 Co-option of Councillor vacancy

Decision: The Council agreed to co-opt Mandy Ewart. Mandy signed the declaration of office and then joined the meeting as a Councillor.

2023/125 To approve the minutes of the Parish Council meeting held on the 9th October 2023.

Decision: The council approve the minutes of the Council meeting held on the 9th October 2023.

2023/126 Updates from County and District councillors

Update from the district councillor - Enderby Leisure centre is getting a soft play and expanding car park

2023/127 Parishioners Participation.

A Lubbesthorpe resident and member of connections group. Would like to purchase a tennis table for community to use-
The Council will discuss during the next Item.

A resident talked to the council about a Lubbesthorpe open garden/
community garden where excess fruit and veg plants can be
exchanged/swapped.

The resident was encouraged to contact the council again when becomes
more established.

Pete Steer – Lubbesthorpe Alive asking about budget. The Council only
received information from Sue this afternoon so Council will need time to
discuss budget.

**2023/128 To discuss the possibility of offering financial support for the
purchase of a table tennis table.**

Decision: If asked for grant for would most likely to approve depending on
application. LPC to look at placing one outside in the future.

**2023/129 To accept the accounts for October and payments for
Authorisation including Clerk and Admin overtime.**

Cashbook

Decision: Council approve the Cashbook

Budget

Decision: Council note the budget

Bank statement

Decision: Council note the bank statements

Payment for authorisation

Decision: Cllrs approve payments for authorisation

Payments for approval at November 2023 Council Meeting

Date	Name	Description	Payments			Pay by
			Inc. vat	ex vat	VAT	
25/10/2023	Welford Christmas Trees	20 tree + delivery	£460.00	£383.33	£76.67	
05/11/2023	Bouncy Days	Marquee 9x18m + weights+lighting+delivery	£1,275.00	£1,275.00	£0.00	
30/10/2023	Lisa Sly	Expenses	£48.15	£48.15	£0.00	
30/10/2023	Multipay	various	£1,020.75	£870.43	£150.30	

Overtime for Clerk and Admin Assistant:

Decision: Council approve overtime for the Clerk and Admin Assistant.

2023/130 To decide upon responses to planning applications received from Blaby District Council.

None

2023/131 The decide whether to purchase of office 365 for councillors.

Quote from Microtech for £4.10(excluding VAT) per councillor each month for basic account, additional £10.00 (excluding VAT) per councillor per month for technical support

Decision: Council agree to purchase Office 365 business basic with additional support from Microtech, as above. This will take place during the next financial year (2024/25)

2023/132 To readopt the Complaints, Data Protection and co-option policies. Also Equality, Grant and Grievance policies.

Policies will be given to the Clerk for updating. (Councillors have read through them and made notes). Once updated they will be brought back to council for approval.

2023/133 To discuss the Christmas Lights switch-on event (details and timings for the running of the day)

The council discussed the detail for the day of the Christmas Lights switch on event. The details will be written up and will be distributed to all councillors. Potential for another discussion before the event to finalise plans.

2023/134 To discuss the 2024 budget including new projects

Cllrs agree to defer to next council meeting.

2023/135 To note any correspondence and information from the Clerk.

The Clerk updated the council on the recently decided pay increase from NALC. This will be backdated to April 2023 for the Clerk and Admin assistant. The Council noted this.

2023/136 Information exchange.

None

Meeting closed 21.15