

Lubbesthorpe Parish Council

E-mail: clerk@lubbesthorpeparish.gov.uk Mob: 07593 873062

Extra-Ordinary Parish Council Meeting

Venue: The Hub, Tay Road. Lubbesthorpe
Meeting Time: 6.00pm Wednesday 21st August 2024.

Present: Cllr Steve Hextall (Chairman), Cllr Ryan Powell (Vice-Chairman), Cllr Mandy Ewart, Cllr Doreen Harvey and Cllr Matt Tomeo, Cllr Richard Ashmore (arrived 18:11pm)

Also Present: Lisa Sly – Clerk, Hannah Loakes- Admin Assistant and Lauren Hickey – Events Co-ordinator.

Draft Minutes

2024/045 Apologies for Absence

The Clerk and Cllr Ashmore arriving late (18:11pm)

2024/046 Declarations of Interest.

Cllr Powell – Governor of New Lubbesthorpe Primary School

2024/047 To approve the minutes of the Parish Council meeting held on 8th July 2024

Decision: The Council approved the minutes of the council meeting held on 8th July 2024.

The clerk and Cllr Ashmore (18:11pm)

2024/048 Parishioners Participation

None.

2024/049 To agree to take out cancellation insurance for events.

The Council approved the spend for cancellation insurance.

2024/050 To accept the payments for Authorisation.

Decision: The Council Authorised the payment listed below and payment of Clerks overtime of 30 hours, Admins overtime 4.5 hours and events overtime 31.5 hours

Payments for Authorisation at the August 2024 Council meeting						
date of invoice	name	description	Payments			paid by
			Gross	Net	Vat	
30/07/2024	Lisa Sly	expenses July	£33.75	£33.75	£0.00	
26/07/2024	multipay	various	£552.15	£479.85	£72.30	
05/08/2024	Clear Insurance	cancelation policy for 3 events	£418.00	£418.00	£0.00	
01/04/2024	Cuttlefish	9 microsft accounts and e-mails	£1,308.00	£1,090.80	£217.20	

2024/051 To decide upon responses to planning applications received from Blaby District Council.

The council discussed the following

24/0575/FUL

Installation of underground grid cables...

Highway verge Leicester Road, Hinckley Road, Desford Road

Decision: Support

24/0615/OUT

Outline planning for 145 dwellings

Land south of Hinckley Road, LFE

Decision: Object

- Increased traffic on A47
Material considerations: Highway safety, Traffic and parking issues
NPPS: 108A, 108D.
- Increase in traffic for facilities in New Lubbethorpe as residents from proposed development will use Shops, Doctors. There are no proposed facilities on the proposed development
Material considerations: Highway safety, Traffic and parking issues
NPPS:96A, 96C, 108D.
- Concern of primary school limited capacity (Lubbethorpe Primary school is already full)
The planning applicant has repeatedly referred to New Lubbethorpe Primary School in their application.
Material considerations: Impact on the community and other services
NPPS: 99.
- Concern for increased flooding risk.
Flooding has already become an issue on Beggars Lane earlier in 2024.
Material considerations: drainage and flood risk
NPPS: 165, 166.
- Construction traffic using Beggars Lane
A clause needs to be included to ensure that construction traffic does not use Tay Road New Lubbethorpe and Beggars Lane
Material considerations: Highway safety

Request S106 for projects within New Lubbethorpe
(note: planning points added after the meeting)

At this point the council went to item 12

2024/052 To discuss if the council will maintain the proposed new bus shelter-

Report was presented to council. The proposed shelter is metal frame with Plastic, full length windows on 3 sides. Cost to maintain the shelter would be approx. £300 per year

Decision: The council agreed to maintain the bus shelter but strongly feel that this design of bus shelter is not in keeping with the developments and that an alternative timber bus shelter would be most suitable. (possible supplier Littlethorpe shelters)

2024/053 To discuss content for Autumn newsletter.

Decision: The council agreed on the layout for the Autumn newsletter as follows:

Front page is to advertise Christmas, Back Page 2025 calendar of events, youth group to advertise.

2024/054 To received notes from Media Working Groups agree any action or spend.

Decision: The council approved the notes from the meeting held on 6th August 2024 and the new logo



2024/055 To received notes from Cllr Ewart regarding Youth provision and agree any action or spend.

Notes from meeting were received by council

Summary

Service to be provided to the community Wednesday 7-9pm term time, Holiday provision Tuesday & Thursday afternoons 2 hours per day.

Consider participating in WG with Lubbesthorpe Alive to discuss costings and capacity.

Potential to procure a youth group service.

Age 10-16

Volunteers to help youth worker these would be supernumerary

LA to apply for grants

LPC to take lead in costing

Capacity 30 people

Actions: 1 - clerk look into costings, 2 - 2 councillors meet with LA, 3 - Create a working group.

2024/056 To have preliminary discussion regarding the budget and projects/events for 2025/26

Council to discuss in next council meeting on the 9th September.

2024/057 To update the council on events and market planning and for any spend to be agreed by council. (Market, In Bloom, Cinema, Scarecrow Festival, Oktoberfest, Christmas)

Outdoor cinema

Card payment on door – advertise

A3 Cinema sign

Councillors to help

Scarecrow Festival/Sept Market

Council agreed food vans to attend the Scarecrow Festival.

Oktoberfest

Report presented to council.

Council agreed with option 1 for marquee and furniture Bd marquee and event hire £2230.

Council approved £1.02each from Branded Reusable cups- total 500 cups, multi colour

The council do not approve the hire of an oompah band as these are very expensive (£1000+). Look into other music with a sing along atmosphere

Christmas

Report presented to council for the Christmas competition

Council approved £617.22 ex VAT for the Christmas Competition quad calendars option 3, Total Merchandise.

Children are to design seasonal picture for each of the 4 sides

Purchase quantity for Lubbesthorpe plus extra 100 for school to give children not living in Lubbesthorpe

Cllr Hextall and Cllr Powell left at 19:30pm (not present for items 8-11,14 and 15).

The council agreed that Cllr Tomeo would be the chairman for the rest of this meeting.

2024/058 To note any correspondence and information from the Clerk.

None

2024/059 Information exchange.

None

Meeting ended 20:00pm

Item	Action	who
3	Update minutes on website	Lisa
6	Make payments	Lisa
7	Respond to planning application24/0575/ful	Lisa
7	Respond to planning application24/0615/out	Lisa
8	Respond to Go travel regarding bus shelter	Lisa
9	Start work on newsletter	Hannah
11	Look into costing for youth worker	Lisa
11	Arrange councillor meeting with LA regarding youth worker	Lisa
11	Create youth working group	Lisa
13	Order marquee for Okteber fest	Lauren
13	Order branded cups	Lauren
13	Look into other music for Oktoberfest	Lisa and Lauren
13	Proceed with Christmas competition	Hannah