

# Lubbesthorpe Parish Council

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## Parish Council Meeting

**Venue:** The Hub, Tay Road. Lubbesthorpe  
**Meeting Time:** 6.30pm Monday 9<sup>th</sup> October 2023.

**Present:** Cllr Matt Tomeo (Chairman), Cllr Richard Ashmore, Cllr Doreen Harvey, Cllr Steve Hextall and Cllr Roy Saunders

**Also Present:** Pete Steere – Lubbesthorpe Alive, Lisa Sly – Clerk and Heather Price – Admin Assistant

## Minutes

### **2023/102 Apologies for Absence.**

Apologies were received and accepted from Cllr Powell and District Councillor Coar.

### **2023/103 Declarations of Interest.**

None

### **2023/104 To approve the minutes of the Parish Council meeting held on the 18<sup>th</sup> September 2023**

**Decision:** The Council approve the minutes of the Council meeting held on 18<sup>th</sup> September 2023.

### **2023/105 Updates from County and District councillors**

Updates from District Councillor Tomeo

#### Update on meeting with school

The Drummond Estate are trying to extend the primary school for 3 form entry but the decision rests with Leicester County Council.

#### Planning enforcement

BDC will be sending a letter to all residents in New Lubbesthorpe outlining what property changes require planning permission.

#### Public loan board

This organisation can give loans to parish councils for buildings etc. Possible future use.

**2023/106 Parishioners Participation.**

none

**2023/107 Clerk's Report**

none

**2023/108 To accept the accounts for September and payments for Authorisation including Clerk and Admin overtime.**

**Cashbook**

**Decision:** The Council approved the cashbook.

**Budget**

**Decision:** The Council noted the Budget spreadsheet.  
Add a new budget line for sponsorship for Christmas.

**Statements**

**Decision:** The Council note the statements.  
At the end of September there was £59,116.77 in the reserves and £24,593.04 in the current account.

**Payments for Authorisation**

**Decision:** The Council agree the Payments.  
The Clerk worked 34 hours over time in September and the Admin Assistant worked 7.5 hours overtime in September the council agree to pay these

Payments for approval at October 2023 Council Meeting						
Date	Name	Description	Payments			Pay by
			Inc. vat	ex vat	VAT	
30/09/2023	Lisa Sly	Expenses	£49.60	£48.90	£0.70	
30/09/2023	Multipay	various	£196.47	£25.92	£143.58	

**2023/109 To discuss the 2024 budget including new projects**

The budget was discussed with some budget lines being agreed upon. The council agreed to hold an informal meeting to discuss possible projects for the future.

**2023/110 To decide upon responses to planning applications received from Blaby District Council.**

**Application Number:** 23/0611/RM

**Description:** Reserved matters for provision of landscaped acoustic bund to the west of the M1

**Decision:** The Council agrees to support this application.

**Comments:** This would be an ideal area to include a BMX type track and or skate park. If it is not possible to provide in this location this then can we agree an area of land that the parish council can build in the future.

**Action:** Clerk to inform BDC of decision

Clerk to contact The Drummond Estate regarding a BMX and or skate park.

**2023/111 The decide whether to purchase of office 365 for councillors.**

Defer until next meeting.

**2023/112 To readopt the Complaints, Data Protection and co-option policies. Also Equality, Grant and Grievance policies.**

Defer until next meeting.

**2023/113 To discuss the Market**

We have received a reply form Leicester City Council regarding the fees for next year. They are £200 for up to 20 stalls and £250 for more than 20 stalls. The council has agreed not to hold a veg stall at the November market. Block off the layby so that stall holders can park there.

**Action:** At the November market ask RBL if they would like to come and sell poppies.

Remove banners between markets.

**2023/114 To discuss the open-air cinema following the meeting with Lubbesthorpe Alive**

**Action:** The clerk to investigate costing associated with holding an outdoor cinema. ie security, fencing off, price of tickets, 2 screenings

**2023/115 To discuss In Bloom**

**Decision:** The council decided that they would like to do in bloom again next year. Gardens to be judged need to be within the parish. Include the school again by giving all children some seeds (possible ideas wildflowers, pumpkins). All children at the school will be able to enter.

**2023/116 To discuss the Christmas Lights switch on event, any purchasing required and the Christmas card competition**

Reports regarding the snowmachine, grinch costume and walkie talkies were presented to council.

**Decision:** The council agree to purchase a snow machine and additional fluid for £150 from Amazon. A grinch costume for £40 from amazon (xl and xxxl). Hire Walkie talkies (8 sets, earpieces, charging loudhailer and delivery) from radio trader for £130. The council also agreed that Moores should install and decorate the Christmas tree at the cost of £1000 (which is the same as the costs from Welford trees). This is because there is concern about damaging the newly planted bed. The council decided to take out cancellation insurance for £200 for their current insurance provider.

The decision regarding walkway decorations is deferred until the next meeting.

The clerk had a meeting with the chair of the PTA today regarding the Christmas event. The PTA have not confirmed what they are doing but plan to do a raffle, tombola, crafts and activities for the children. They have been asked to confirm by 20<sup>th</sup> Oct so that the details can be put in the newsletter.

**Action:** Can the Land Trust be requested to put lights on lots of tree around pond 1. Purchase above.

Christmas card wording

**Front.** - Merry Christmas. designed by jo class 2 (ask the school for option for children's names

**Inside front** –

Lubbesthorpe Parish Council invite you all to the Christmas Lights switch on Saturday 2<sup>nd</sup> December 2023

2-6 pm

Book to visit Santa and his reindeer

Craft stalls hot food hot and alcoholic drinks

Free entry

**Inside back** - Wishing you a very merry Christmas from Lubbesthorpe Parish council

**Back** – With thanks to The Drummond Estate. Moores, Vetare and C3Construction.

On envelope of card add - Christmas greeting from Lubbesthorpe parish council.

### **2023/117 To update the council on the youth bus**

The council received a report from Street Vibe.

**Decision:** The council agreed to fund another 5 sessions from its reserves account at a cost of approx. £1500. These sessions are to run up to Christmas every 2 weeks preferably starting 26<sup>th</sup> October. The council will then investigate grants.

### **2023/118 To discuss a no cold calling zone**

The council were requested by a resident to set up a no cold calling zone. The council currently supply a no cold calling sticker through Lubbesthorpe Alive to all new residents and it was felt that now, that is sufficient. The council may consider the no cold calling zone in the future.

**Action:** Clerk to check that Lubbesthorpe Alive still put the stickers in the welcome pack

### **2023/119 To suggest items for the Blaby District Councils Scrutiny work programme 2023/24**

**Decision:** The council decided to ask the question regarding why new build developments use a land management company for grounds maintenance and Parish Councils.

**Action:** The Clerk to complete the online form.

**2023/120 To note any correspondence and information from the Clerk.**  
none

**2023/121 Information exchange.**  
none

**Meeting close 21.03**