

Lubbesthorpe Parish Council

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Staffing Committee Meeting

Venue: The Hub, Tay Road. Lubbesthorpe
Meeting Time: 6.30pm Monday 24th July 2023.

Draft Minutes

1. Apologies for Absence.

There were no apologies for absence.

2. Declarations of Interest.

There were no declarations of interest.

3. To approve the minutes of the Staffing Committee meeting held on 26 June 2023.

Decision: The committee agreed that the minutes from 26th June were

Confidential Session

The Staffing Committee voted to enter a confidential session.

4. To discuss the employment of another member of staff. Including

a. reviewing applications

all applications were reviewed.

b. Selecting applications for interview

Candidate A – withdrew as was offered another job.

Candidate B – invite for interview.

Candidate C – invite for interview.

Candidate D – application not progressed.

Candidate E – application not progressed.

Candidate F – invite for interview.

c. Finalising interview date

A date was set for the interview. The interviews will be held at Leicester Forest East Parish Hall. This is a more suitable venue than the hub as it has a foyer for the candidates to wait in. The Parish Hall will cost £11 per hour. The Committee (via delegated powers) agree to this.

d. Finalising interview questions

The questions were finalised.

5. Member's exchange.

None